

VINH LONG OUTLAWS ASSOCIATION

BY LAWS

(Approved as of October 5, 2002)

Chapter 1 – Members

Membership categories are outlined in the VLOA Constitution. Honorary memberships will be conferred by the Steering Committee for life.

Chapter 2 – Membership Dues

1. Eligible members of the VLOA must pay an annual membership fee as determined by the Steering Committee. A Life membership may also be elected by a member after payment of a one time fee as determined by the Steering Committee. A fee structure for Annual and Life memberships will be published in the VLOA Operating Procedures.

2. Annual membership fees are due and payable to the Treasurer after January 1st of each calendar year and must be received no later than March 31st.

3. Dues-paid members (Annual or Life) will receive each edition of the Outlaw Newsletter as well as be eligible for special promotions that may be offered during the calendar year.

4. Non-dues-paid members will receive information announcements regarding upcoming Reunions and will be encouraged to join the VLOA by payment of annual dues.

Chapter 3 – Termination of Membership

1. Members of any category may be terminated for cause or conduct contrary to the VLOA standards and best interest.

Such termination will be accomplished by the Steering Committee.

2. Active membership will be suspended for non-payment of annual dues and the member will revert to the General membership status.

Chapter 4 – VLOA Meetings

1. VLOA Steering Committee meetings may be held at any time during the year at the call of the Director and upon the agreement of a majority of the officers.

2. A VLOA general membership meeting will be held in conjunction with each VLOA reunion.

3. Local Chapter meetings, where separate Chapters have been organized, may be held at any time and/or place as agreed upon by the members of the local Chapter.

4. All meetings, sessions or gatherings at which decisions regarding the operation of the VLOA or its local chapters is made by vote, will be governed by the requirements of Roberts Rules of Order.

5. A Sergeant of Arms may be appointed by the Director to ensure conformity to governing rules at the Reunion general membership meeting.

Chapter 5 – Election of Officers

1. Only Active and Life members may hold elective office.

2. The Nominating Committee will develop a slate of candidates who are willing and able to serve as officers of the VLOA.

A list of nominees will be presented to the membership during Reunion registration. Additional candidates may be nominated by the membership during the Reunion business session prior to the election.

3. The Director and Deputy Director will serve for a term of two (2) years. Any person may be nominated for, and reelected to, these positions to serve consecutive terms.

4. Members at Large will be limited to a maximum of two (2) two-year terms for a total of four (4) years. The Communications Director will normally serve a two year term but may, at his option, and with the approval of the Director, continue for another two year term.

5. Because of the longer term stability inherent in, and the necessity for, the Treasurer's position, the Treasurer, by his personal acceptance and upon ratification of the Steering Committee, will be appointed by the Director and may serve for an unspecified period.

6. VLOA officers will be elected during the Reunion business session and will be installed into office at the close of the Reunion.

7. Election of officers will be by ballot. Should there be only one candidate for office, the ballot requirement may be waived.

Chapter 6 – Succession of Officers

1. Should the Director resign, become incapacitated or otherwise be unable to serve, the Deputy Director shall succeed him for the remainder of the term. Election for the Director position will be held at the next Reunion. The position of Deputy Director will remain vacant until the next election.

2. Should any officer resign, become incapacitated or otherwise unable to serve, the Director will appoint a replacement who will serve until the next Reunion election.

Chapter 7 – Duties of Officers

1. The Steering Committee Director will preside at the business meetings of the VLOA and at all Steering Committee meetings.

2. The Director may appoint or remove Committee Chairpersons, subject to ratification by the Steering Committee.

3. Unless otherwise defined, the duties of Officers will be those customary for such offices.

Chapter 8 – Secretary

1. The Secretary shall maintain minutes and records of all official meetings and of decisions made and approved by the Steering Committee.

2. Resolutions required by communications means other than regularly scheduled meetings shall be conveyed, in writing, (email) to the Secretary.

Chapter 9 – Treasurer

1. The Treasurer will be appointed by the Director and ratified by the Steering Committee.
2. Once appointed, the Treasurer will serve in that capacity for an unspecified period of time.
3. The Treasurer will sign checks for debts legally incurred by the VLOA. Debts incurred will be supported with valid vouchers indicating date, dollar amount and specifics of the purchase.
4. The Treasurer will submit an annual budget to the Steering Committee to be approved no later than 31 November reflecting expenditures for the next calendar year. The Treasurer will perform other duties customary for the office.
5. The Treasurer will provide a quarterly financial statement to the VLOA Steering Committee no later than the 10th of the month following each quarter. The financial statement will be made available to any active member upon request.
6. The Treasurer will provide a report to the membership during the Reunion business session.

Chapter 10 – Communications Director

The Communications Director will manage the publication and distribution of the VLOA Newsletter. The Communications Director will be provide information and communications on the VLOA to external agencies as necessary.

Chapter 11 – Quartermaster

The Quartermaster will manage and coordinate the procurement, storage and sale of various items of Outlaw memorabilia and make such items available to the members. The Steering Committee will approve the purchase of such items. Items will be made available to members on a “for-profit” basis in order to supplement VLOA revenue.